



Dear Potential Vendor,

You are invited to exhibit at WAVE, sponsored by the Baltimore-Washington & Peninsula-Delaware Conferences of the United Methodist Church. The new event, which will be held January 7-9, 2022, at the Roland E. Powell Convention Center in Ocean City, MD, is expected to draw well over 3,500 people from churches of all denominations in the mid-Atlantic region.

What used to be the Vendor, or Exhibit, area is now called the WAVE Pool. Due to the limited number of tables, we have established the following policies:

GROUPS THAT WE WILL CONSIDER FOR PARTICIPATION:

Must be Christian based and youth oriented. The following may be eligible for participation:

- Christian college/university
- Official agency of the UMC
- Christian camping/mission trip organizations
- Christian groups dedicated to trafficking awareness, relationships, health and solutions
- Christian groups dedicated to poverty alleviation
- Vendors who sell Christian and youth-oriented merchandise

GROUPS WE WILL NOT CONSIDER FOR PARTICIPATION:

- Political groups. If we include one, we need to include groups on all sides of an issue.
- Advocacy groups. If we include one, we need to include groups on all sides of an issue.
- Non-Christian based groups.
- Local church vendors/fundraisers. If we include one, we need to include all.

Please have your table set up by 5 p.m. on Friday. Please do not take it down until 12:30 p.m. on Sunday. If your travel issues hinder this schedule, please let us know on your application. Please have someone at your table whenever the WAVE Pool is open. The hours are listed later in this letter.

Be sure to send us the names and cells of anyone who will be working your table. Each will receive a wristband that allows them into the WAVE Pool. Limit of four wristbands per table. Everyone must wear a wristband and the wristband is needed to enter the WAVE Pool when it is closed. If you need additional wristbands, you will need to purchase them for \$50.

Please do not tape anything to the walls. The Convention Center will impose fines for anything taped.

Please do not sell or giveaway anything that lights up, blinks, has a fragrance or could be considered a weapon or thrown (like beachballs).

Please do not solicit or advertise your organization or products outside of the WAVE Pool. This includes wearing costumes, handing out flyers, or posting information on the property.

Please do not sell or giveaway any food or drink. The Convention Center prohibits all outside food and drink. The Convention Center will impose fines if found.

Please only use the loading/unloading zone for loading/unloading. Do NOT park vehicles there.

There are several options available for your company or organization:

- **Vendor spaces:** Reserve a 10' X 8' space to promote your organization or sell your company's product. Each vendor space will include a draped background and one table with two chairs. The WAVE Pool (again, the new name for the Vendor/Exhibit Hall) will be open during the following hours, but will be closed during *General Sessions*. Please note that the hours have changed from prior years as have the prices in correspondence.
 - Friday: 5:00 p.m. – 8:15 p.m. (Closed during 8:30 p.m. General Session)
 - Friday: 9:45 p.m. – 11:15 p.m.
 - Saturday: 12:00 p.m. – 4:00 p.m.
 - Saturday: 5:30 p.m. – 8:10 p.m. (Closed during 8:10 p.m. General Session)
 - Sunday: 8:30 a.m. – 9:30 a.m. (Closed during 9:30 a.m. General Session)
 - Sunday: 11:30 a.m. – 12:30 p.m.

*** PLEASE NOTE THAT THESE TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE. ***
***THE WAVE POOL WILL BE CLOSED DURING GENERAL SESSIONS. ***
- **Leader pack inserts:** The leader of each group receives an information pack upon registration. You are able to take advantage of this by providing an insert for each packet if you purchase a vendor space. If you can't make the event, you may consider putting your information in our leaders' packs for a single low price. Leader pack inserts MUST BE RECEIVED at the address listed by December 3, 2021!

Pricing details can be found on the application. If you have any questions, please contact Becki Price or Carl Samans at info@waveoc.org.

All Vendor Applications and Leader pack inserts must be postmarked by Friday, December 3, 2021.

For hotel and all other WAVE-related information, including our brochure for the year, please visit <http://waveoc.org>.

Blessings!

Becki Price & Carl Samans
WAVE Producers

The Baltimore-Washington and Peninsula-Delaware Conferences
of the United Methodist Church



WAVE 2022 **VENDOR APPLICATION**

Company/Organization: _____

Contact Person: _____

Office Phone: _____ Cell Phone: _____

Address: _____

City, State ZIP: _____

E-mail: _____

Website: _____

Reason for Exhibiting: _____

WAVE Pool (Includes Leader Pack Inserts)
<input type="checkbox"/> Non-Profit: \$75 (No sales permitted)
<input type="checkbox"/> For-Profit: \$150 OR 15% of sales less \$150, whichever is greater*

Leader Pack Insert ONLY
<input type="checkbox"/> Flyer or Brochure: \$25
You must provide 350 copies of your item by <u>12/3/21</u> to the address below. Wave 2022 will not supply copies.

*Sales commission figured according to the following formula: Gross Sales x .15 - \$150 (exhibit fee).
For example, an exhibitor whose gross sales were \$4,000 would pay \$450 in commission
(\$4,000 x .15 = \$600, \$600 - \$150 = \$450).

Event sponsor reserves the right to reject any vendor application and/or leader pack insert at its sole discretion. Exhibit areas are 10' x 8'. All fees are non-refundable unless event is canceled by its sponsor.

**Please mail completed application and check to the following address:
Peninsula-Delaware Conference • ATTN: Wave Vendors • 139 N. State St. • Dover, DE 19901
(Please make checks payable to the Peninsula-Delaware Conference)**

For more information, contact Becki Price or Carl Samans at info@waveoc.org.

**All Vendor Applications and Leader pack inserts must
be postmarked by Friday, December 3, 2021
Please visit our new website at <http://waveoc.org>**